

HOW TO WRITE AN OBJECTION LETTER OR SUBMISSION

WHO TO SEND YOUR LETTER OR SUBMISSION TO:

- Council
- Councillors
- Local Member of Parliament
- Relevant MP's, Ministers & Shadow Ministers
- All Members of the NSW Legislative Council
- The proponents
- Media outlets
- Parliamentary Inquiry submission (**SUBMISSIONS ARE OPEN UNTIL 31/10/25**)
- Environmental Impact Study submission (when required)

A list of suggested emails is available on our website and included in this guide.

Join the mailing list on our website homepage www.parkescleanfuture.org to stay up to date with any new recipients or submission deadlines.

TIPS:

- Use personal email addresses rather than generic emails where possible.
- You can send the same letter to each recipient but send individually addressed emails or letters (don't send one email addressed to everyone).
- Back up any evidence or examples you use with references where possible (NOTE: ChatGTP is not reliable for research purposes. It will fabricate information and provide sources that sound legitimate but don't exist).
- Follow up if you haven't received a reply, or your questions were not satisfactorily answered.
- Send a copy of your letters/submissions to us by copying in our email info@parkescleanfuture.org. We will keep a tally of letters/submissions sent to each recipient as evidence of community opposition.



PARLIAMENTARY INQUIRY INTO PROPOSED ENERGY FROM WASTE FACILITIES SUBMISSION SPECIFIC TIPS

- introduce yourself or your organisation
- state whether you are addressing some or all of the terms of reference
- be relevant, clear and concise in sharing your views
- outline what the issues are, and include potential solutions/recommendations
- refer to any other supporting material if relevant, like legislation, reports or research
- use clear structure and page numbers
- avoid including adverse comments about others
- indicate whether or not you would like to give evidence at a hearing.

TERMS OF REFERENCE

(a) the performance of the technologies proposed for the Tarago and Parkes Energy Recovery Facilities as compared to leading thermal technologies employed in "state of the art" facilities internationally, noting such technologies as proposed are not employed anywhere else on the Eastern seaboard

(b) the spread of the emissions predicted and the quality of emissions to be generated

(c) health impacts from currently operating older technology waste incinerators as compared to the proposed newer technology

(d) impacts on human health including on regional town drinking water, rainwater harvesting and soil contamination

(e) the impact on agriculture locally and across the wider region

(f) alterations to the Parkes Special Activation Precinct specifically in relation to the proposed Energy Recovery Facility in that region

(g) impacts of waste-dumping over a number of decades in the Tarago region

(h) the methodology of emission monitoring employed by leading large scale waste-to-energy facilities in Australia and across the world

(i) alternative solutions to reduce and manage residual waste produced by Greater Sydney, and

(j) any other related matter.



Use this guide to help write a personal letter/submission. Every letter/submission of objection counts. The content can be short and to the point, or more detailed with supporting information.

Remember, it is more powerful if it comes from you with your own personal touch.

TIP: Compose the content of your letter/submission in a note or word processing app/program on your phone or computer so that you can easily copy and paste into multiple emails.

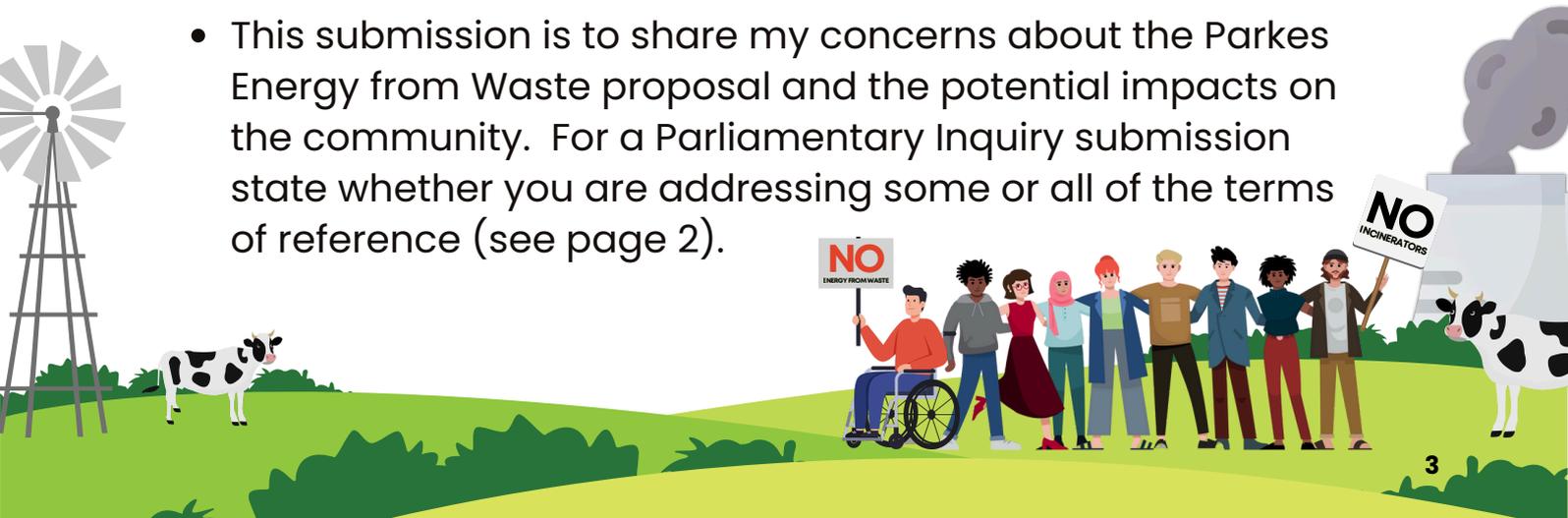
STEP 1: Start with who you are (1-2 sentences)

- I am a parent living in Parkes with young children
- I have lived in the region my whole life
- I am a farmer
- I am a local business owner
- I am a local tourism operator
- I have investment properties in Parkes
- I am a local resident of the Parkes Shire
- I live in a neighbouring community

EG: I am a teacher and work with young children every day. I worry about the long-term impact this facility will have on their health and development.

STEP 2: say what you are writing about (1 sentence)

- I am writing to oppose the proposed Parkes Energy from Waste incinerator.
- This submission is to share my concerns about the Parkes Energy from Waste proposal and the potential impacts on the community. For a Parliamentary Inquiry submission state whether you are addressing some or all of the terms of reference (see page 2).



STEP 3: Explain your concerns (choose 1-3 points, and add your own personal story if you can)

- I am worried about the health impacts from toxic emissions like dioxins and fine particles.
- Parkes is a major food producer. This project threatens our clean air, water and soil quality. Contamination, as well as any perceived risk, threatens our agricultural sector.
- Transporting waste over 500km and destroying valuable resources is not a sustainable waste solution, it locks us into waste generation and undermines waste reduction and recycling initiatives.
- Businesses already struggle to retain staff, I'm concerned that people will move away from Parkes and we will struggle to attract new people to our town.
- The community has not been properly consulted, and decisions have been made without full transparency.
- I'm concerned that Parkes is being burdened with Sydney's waste problems.
- Living with the threat of environmental contamination will impact the mental health of our community.
- This proposal threatens tourism, property prices and investment in Parkes.
- Thermal Energy from Waste is prohibited in NSW and the ACT due to the health risks and is being phased out overseas.
- The regulation that prohibits thermal Energy from Waste in NSW but excludes four regional areas is not equitable. Everyone deserves the same health protections.
- The proposed location of the facility is surrounded by residents who are reliant on tank water.

EG: I am worried about the long-term health impacts this facility will have on our children, especially with toxic emissions like dioxins and fine particles. Parkes is an agricultural town, and our clean air, soil and water are vital to the safety and reputation of the food that we grow. Burning waste from Sydney in Regional NSW unfairly burdens our community with Sydney's waste and the associated environmental, health and economic risks.



STEP 4: Closing statement/what do you want them to do

- Please reject this proposal and protect the health and future of our region.
- Parkes deserves sustainable, safe industries and investments, that drive economic growth and value add to our agricultural sector, not a toxic waste incinerator.
- I strongly oppose this project and ask you to put our community first.
- Regional NSW deserves the same health protections as Sydney.
- I oppose this proposal and request that alternative waste management solutions are investigated that do not pose a risk to the environment or human health, and do not cause distress to host communities.

EG: I urge you to reject this proposal and choose a safer, healthier future for Parkes. Our community deserves better than being treated as a dumping ground. Please listen to the people, we are saying no to this incinerator.

STEP 5: Thank you and request for a response

EG: Thank you for your attention to this important matter. I respectfully request a written response addressing my concerns.

STEP 6: Sign off. Include your first name, last name, residential address, email and phone number.

***EG: Regards,
Joe Citizen***

***123 First Street
PARKES NSW 2870
j.citizen@myemail.com
0400 000 000***



NO
ENERGY FROM WASTE



You can send a copy of the same letter/submission that you have prepared to each recipient or adjust the content where appropriate. Aim to send to a few recipients each day and mark off your progress so you can track who you have contacted and who you may need to follow up for a reply.

Recipient (CC: info@parkescleanfuture.org)	Date sent	Reply received
Parkes Shire Council council@parkes.nsw.gov.au		
Kent Boyd, Parkes Shire Council General Manager kent.boyd@parkes.nsw.gov.au		
Mayor Neil Westcott neil.westcott@parkes.nsw.gov.au		
Councillor Marg Applebee marg.applebee@parkes.nsw.gov.au		
Councillor Bill Jayet bill.jayet@parkes.nsw.gov.au		
Councillor Ken McGrath ken.mcgrath@parkes.nsw.gov.au		
Councillor Louise O'Leary louise.oleary@parkes.nsw.gov.au		
Councillor Joy Paddison joy.paddison@parkes.nsw.gov.au		
Councillor Doug Pout doug.pout@parkes.nsw.gov.au		
Councillor George Pratt george.pratt@parkes.nsw.gov.au		
Councillor Matthew Scherer matthew.scherer@parkes.nsw.gov.au		



Recipient (CC: info@parkescleanfuture.org)	Date sent	Reply received
Councillor Glenn Wilson glenn.wilson@parkes.nsw.gov.au		
The Hon. Mark Banasiak - Shooters, Fishers and Farmers Party mark.banasiak@parliament.nsw.gov.au		
The Hon. Scott Barrett - The Nationals scott.barrett@parliament.nsw.gov.au		
The Hon. Robert Borsak - Shooters, Fishers and Farmers Party robert.borsak@parliament.nsw.gov.au		
Ms Abigail Boyd - The Greens abigail.boyd@parliament.nsw.gov.au		
The Hon. Jeremy Buckingham - Legalise Cannabis Party jeremy.buckingham@parliament.nsw.gov.au		
The Hon. Mark Buttigieg - Australian Labor Party office.buttigieg@parliament.nsw.gov.au		
The Hon. Susan Carter - Liberal Party Officeof.MLCCarter@parliament.nsw.gov.au		
Dr Amanda Cohn - The Greens amanda.cohn@parliament.nsw.gov.au		
The Hon. Anthony D'Adam - Australian Labor Party Anthony.DAdam.MLC@parliament.nsw.gov.au		
The Hon. Greg Donnelly - Australian Labor Party greg.donnelly@parliament.nsw.gov.au		
Ms Cate Faehrmann - The Greens Cate.Faehrmann@parliament.nsw.gov.au		
The Hon. Wes Fang - The Nationals wes.fang@parliament.nsw.gov.au		



Recipient (CC: info@parkescleanfuture.org)	Date sent	Reply received
The Hon. Scott Farlow - Liberal Party scott.farlow@parliament.nsw.gov.au		
The Hon. Ben Franklin - The Nationals president@parliament.nsw.gov.au		
The Hon. John Graham - Australian Labor Party john.graham@parliament.nsw.gov.au		
Ms Sue Higginson - The Greens sue.higginson@parliament.nsw.gov.au		
The Hon. Courtney Houssos - Australian Labor Party courtney.houssos@parliament.nsw.gov.au		
The Hon. Emma Hurst - Animal Justice Party emma.hurst@parliament.nsw.gov.au		
The Hon. Rose Jackson - Australian Labor Party office@jackson.minister.nsw.gov.au		
The Hon. Dr Sarah Kaine - Australian Labor Party officeof.mlckaine@parliament.nsw.gov.au		
The Hon. Mark Latham - Independent mark.latham@parliament.nsw.gov.au		
The Hon. Stephen Lawrence - Australian Labor Party Officeof.MLCLawrence@parliament.nsw.gov.au		
The Hon. Aileen MacDonald - Liberal Party office.macdonald@parliament.nsw.gov.au		
The Hon. Natasha Maclaren-Jones - Liberal Party office.maclaren-jones@parliament.nsw.gov.au		
The Hon. Taylor Martin - Independent taylor.martin@parliament.nsw.gov.au		



Recipient (CC: info@parkescleanfuture.org)	Date sent	Reply received
The Hon. Rachel Merton - Liberal Party Officeof.MLCMerton@parliament.nsw.gov.au		
The Hon. Tania Mihailuk - Independent Office.Mihailuk@parliament.nsw.gov.au		
The Hon. Sarah Mitchell - The Nationals sarah.mitchell@parliament.nsw.gov.au		
The Hon. Daniel Mookhey - Australian Labor Party daniel.mookhey@parliament.nsw.gov.au		
The Hon. Tara Moriarty - Australian Labor Party tara.moriarty@parliament.nsw.gov.au		
The Hon. Jacqui Munro - Liberal Party Officeof.MLCMunro@parliament.nsw.gov.au		
The Hon. Cameron Murphy - Australian Labor Party cameronmurphymc@gmail.com		
The Hon. Bob Nanva - Australian Labor Party officeof.mlcnanva@parliament.nsw.gov.au		
The Hon. Nichole Overall - The Nationals nichole.overall@parliament.nsw.gov.au		
The Hon. Peter Primrose - Australian Labor Party office.primrose@parliament.nsw.gov.au		
The Hon. Chris Rath - Liberal Party office.rath@parliament.nsw.gov.au		
The Hon. Rod Roberts - Independent rod.roberts@parliament.nsw.gov.au		
The Hon. John Ruddick - Libertarian Party john.ruddick@parliament.nsw.gov.au		



Recipient (CC: info@parkescleanfuture.org)	Date sent	Reply received
The Hon. Penny Sharpe - Australian Labor Party office@sharpe.minister.nsw.gov.au		
The Hon. Emily Suvaal - Australian Labor Party Officeof.MLCSuvaal@parliament.nsw.gov.au		
The Hon. Damien Tudehope - Liberal Party damien.tudehope@parliament.nsw.gov.au		
The Hon. Natalie Ward - Liberal Party office.ward@parliament.nsw.gov.au		
The Hon. Jenny Aitchison - Australian Labor Party maitland@parliament.nsw.gov.au		
The Hon. Kevin Anderson - The Nationals tamworth@parliament.nsw.gov.au		
Mr Stephen Bali - Australian Labor Party blacktown@parliament.nsw.gov.au		
Mr Roy Butler - Independent barwon@parliament.nsw.gov.au		
Ms Steph Cooke - The Nationals Shadow Minister for Water cootamundra@parliament.nsw.gov.au		
The Hon. Jihad Dib - Australian Labor Party bankstown@parliament.nsw.gov.au		
Mr Philip Donato, Member for Orange (our local member) - Independent orange@parliament.nsw.gov.au		
Ms Trish Doyle, Secretary for Energy Change, Secretary for the Environment, Secretary for Energy - Australian Labor Party bluemountains@parliament.nsw.gov.au		



Recipient (CC: info@parkescleanfuture.org)	Date sent	Reply recieved
Ms Julia Finn, Secretary to the Premier - Australian Labor Party granville@parliament.nsw.gov.au		
The Hon. Chris Minns, NSW Premier - Australian Labor Party kogarah@parliament.nsw.gov.au		
The Hon. Ryan Park, Minister for Health, Minister for Regional Health - Australian Labor Party keira@parliament.nsw.gov.au		
Mr Dugald Saunders, Shadow Minister for Regional NSW, Shadow Minister for Agriculture, Trade - The Nationals dubbo@parliament.nsw.gov.au		
The Hon. Paul Scully, Minister for Planning Australian Labor Party - wollongong@parliament.nsw.gov.au		
The Hon. Paul Toole, Member for Bathurst - The Nationals bathurst@parliament.nsw.gov.au		
Mrs Wendy Tuckerman, Member for Goulburn - Liberal Party goulburn@parliament.nsw.gov.au		
Mr James Griffin, Shadow Minister for Energy, Climate Change and Environment - Liberal Party manly@parliament.nsw.gov.au		

If you need any help with your letter/submission, please email us at info@parkescleanfuture.org. Local teachers have offered to volunteer their time to help those who need assistance.

